HOPE AND EMPOWERMENT FOUNDATION GH LBG

(HEF-GH)

ANNUAL ACTIVITY REPORT 2026

Submitted to the Non-Profit Organisations Secretariat (NPOS) in Support of Annual Licence Renewal

Reporting Period	January 1, 2026 – December 31, 2026
Submitted To	Non-Profit Organisations Secretariat (NPOS)
Registration Number (ORC)	CG074131025
NPOS Licence Number	NPOS/GR01/LN03083/25
National Youth Authority Reg.	GAR14922
TVET Affiliation Number	GTVETS/AD/AFF26/036
Head Office	Franco Estates, Ga North Municipality, Accra
Prepared By	Rev. Francis Kofi Takyi Adams — Founder, Executive Director & CEO

info@hopeempowermentfoundationgh.org | +233 547 897 478

1. EXECUTIVE SUMMARY

Hope and Empowerment Foundation GH LBG (HEF-GH) is a registered Ghanaian non-profit organisation committed to alleviating poverty through sustainable human capital development and community empowerment. This report covers HEF-GH's operations strictly within the 2026 reporting period (1 January – 31 December 2026), during which the Foundation operated from its Ga North Municipality base.

During the 2026 operational year, HEF-GH implemented educational, vocational, and humanitarian interventions across Ga North Municipality and the Central Region, directly reaching thousands of beneficiaries. Major interventions included:

- The Mindset First — Future Ready Leader Project;
- The Free Vocational Empowerment Skills Training Academy (FVESTA);
- The Hope Restoration Orphanage Outreach Project (HROOP);
- Community empowerment and humanitarian support initiatives.

Through collaboration with government institutions, schools, community leaders, development partners, volunteers, and supporters, HEF-GH continued advancing its mission of building resilient communities and empowering vulnerable populations.

2. ORGANISATIONAL OVERVIEW

Vision

To be a leading catalyst in building a self-reliant Ghana where every individual thrives in dignity to succeed.

Mission

To alleviate poverty through sustainable human capital development and community empowerment.

Motto

Empowering Communities • Nurturing Hope • Inspiring Futures • Transforming Lives

Core Values (H.E.A.R.T.)

- Humanitarian
- Empowerment
- Accountability
- Reformation
- Transformation

3. GOVERNANCE AND MANAGEMENT

The organisation operates under the direction of its Board of Directors and management team.

Executive Director / CEO

Rev. Francis Kofi Takyi Adams

Governance Framework

HEF-GH operates under the following governance policies:

- Child Protection and Safeguarding Policy (HEF-GH/POL/CPP/2026/001)
- Protection from Sexual Exploitation and Abuse (PSEA) Policy (HEF-GH/POL/PSEA/2026/001)
- Financial Management Policy
- Anti-Fraud and Anti-Corruption Policy
- Volunteer Management Policy
- Procurement and Vendor Management Policy
- Monitoring, Evaluation, Accountability and Learning (MEAL) Framework
- Risk Management Framework

No governance breaches were recorded during the reporting period.

4. STRATEGIC PROGRAMME AREAS

HEF-GH implemented interventions under seven strategic pillars:

- Mindset and Character Reformation Education
- Educational Support
- Vocational Skills Development and Livelihood Empowerment
- Youth, Women and Child Empowerment

- Humanitarian Aid and Charity
- Healthcare Support and Advocacy
- Faith-Based Empowerment

5. PROGRAMME IMPLEMENTATION AND ACHIEVEMENTS

A. Mindset First — Future Ready Leader Project

Objective: to equip students with leadership, mindset transformation, self-discipline, critical thinking, and responsible citizenship skills.

- Schools covered: 34
- Students reached: 7,119
- Municipality: Ga North Municipality
- Implemented in collaboration with the Ga North Municipal Assembly and the Ghana Education Service (GES)

Key outcomes: improved student leadership awareness, increased understanding of personal responsibility, and positive behavioural and mindset change among participants, as reflected in feedback collected from participating schools.

B. Free Vocational Empowerment Skills Training Academy (FVESTA)

Objective: to provide tuition-free vocational and entrepreneurial skills training for women and youth.

Season One — Soap and Detergent Production:

- 20 trainees enrolled; 14 successfully graduated.
- TVET-affiliated certification support provided.
- Graduation ceremony successfully organised.

Season Two — Fashion Design, and Pastries and Baking:

- 35 trainees currently enrolled and undergoing training.
- Practical entrepreneurship training incorporated alongside technical instruction.
- Season Two remains ongoing as at the close of the reporting period.

C. Hope Restoration Orphanage Outreach Project (HROOP)

Objective: to improve the wellbeing of vulnerable and marginalised children through humanitarian support.

Year-end target: to reach over 1,000 vulnerable children by the close of 2026. As at the end of the reporting period, HEF-GH had reached 370 beneficiaries toward this target, through two completed phases:

- Phase One — The Potter's Village Children's Home (Dodowa; postal address P.O. Box AF2516, Adenta-Accra): 150 children and 20 caregivers reached, totalling 170 persons. Support provided included educational materials, food items, health support items, and recreational/psychosocial support.
- Phase Two — Village of Hope Children's Home, Gomoa Fetteh, Central Region: 200 children reached.

HEF-GH intends to continue expanding this outreach through the remainder of the year toward the 1,000-child target.

6. PARTNERSHIPS AND COLLABORATION

Government Institutions

- Ghana Education Service
- Ga North Municipal Assembly
- Ministry of Gender, Children and Social Protection
- Ghana Health Service

Community Stakeholders

- Partner schools across Ga North Municipality
- Community leaders
- Religious institutions
- Volunteers

7. BENEFICIARY REACH

Category	Beneficiaries (2026)
Students Reached — Mindset First	7,119
Vocational Trainees — FVESTA (Season 1 graduates + Season 2 in training)	55 (14 graduated + 35 in training; Season 1 enrolled 20)
Orphanage Outreach Beneficiaries	370

(children + caregivers, Phases 1–2)	
Indirect Community Reach (estimated)	8,000+
Total Direct Reach	**7,544**

8. SAFEGUARDING AND CHILD PROTECTION

HEF-GH remains committed to safeguarding children and vulnerable persons. During the reporting year:

- No safeguarding violations were reported.
- Child protection measures were implemented across all projects, guided by HEF-GH's Child Protection and Safeguarding Policy and PSEA Policy.
- Volunteers and facilitators were briefed on safeguarding responsibilities prior to engaging with beneficiaries.
- Beneficiary protection remained a core operational priority across the Mindset First, FVESTA, and HROOP programmes.

9. FINANCIAL ACCOUNTABILITY

The organisation maintained financial records throughout the reporting period. Financial resources were utilised for educational interventions, vocational training programmes, humanitarian outreach activities, and administrative and operational support. Financial statements and supporting records are maintained by the organisation and available for regulatory review.

10. NPOS RENEWAL PACKAGE CHECKLIST

In addition to this Annual Activity Report, the following supporting documents are required to complete HEF-GH's licence renewal submission to NPOS, per the Directives for the Management of NPO Operations in Ghana (2020):

- Audited financial statement for the 2026 financial year — to be attached separately.
- Proof of payment of the licence renewal fee — to be attached separately.
- Current tax clearance certificate — to be attached separately.

- Record of any changes to HEF-GH's mandate or governance since the last licence issuance (if applicable).

HEF-GH should confirm all items above are assembled and submitted at least one month before the current licence's expiry (06 November 2026), in line with NPOS renewal requirements.

11. CHALLENGES ENCOUNTERED

- Limited funding availability relative to programme demand.
- Transportation and logistics constraints in reaching outreach locations.
- Rising operational costs.
- High demand for programme expansion beyond currently available resources.

Despite these challenges, all major planned activities for the reporting period were successfully implemented.

12. PRIORITIES FOR 2027

- Expand the Future Ready Leader Project beyond Ga North Municipality.
- Increase vocational training opportunities and FVESTA graduate outcomes.
- Continue scaling the Hope Restoration Orphanage Outreach Project toward and beyond the 1,000-child target.
- Strengthen child protection and PSEA implementation across all programmes.
- Enhance partnerships with government and development agencies.
- Improve organisational sustainability and resource mobilisation, including formalising an AML/CFT compliance programme.

13. CONCLUSION

The 2026 operational year marked significant progress for Hope and Empowerment Foundation GH LBG. Through strategic partnerships, dedicated volunteers, and community support, the organisation positively impacted thousands of beneficiaries across education, skills development, humanitarian support, and community empowerment initiatives within Ga North Municipality and the Central Region.

HEF-GH remains committed to accountability, transparency, and sustainable development while continuing to empower communities, nurture hope, inspire futures, and transform lives.

Prepared by:

_____

Rev. Francis Kofi Takyi Adams
Founder, Executive Director & CEO
Date: _____

Official Stamp & Signature